



**AGREEMENT TO COLLABORATE IN EDUCATION  
BETWEEN  
BUDAPEST METROPOLITAN UNIVERSITY, BUDAPEST, HUNGARY  
AND  
UNIVERSIDAD AUTÓNOMA DEL ESTADO DE HIDALGO, HIDALGO, MEXICO**

**I. PURPOSE**

In recognition of the proven value of international experiences for students, staff and faculty, Universidad Autónoma del Estado de Hidalgo (UAEH- ID: UAE-610303-799) and Budapest Metropolitan University (METU - ID: FI33842), establish this Agreement to facilitate exchange and develop educational corporation between our institutions.

**II. OBJECTIVE**

The objective of this Agreement is to encourage the development of academic and cultural exchanges between our two institutions in the following areas:

- A. Exchange of students;
- B. Exchange of faculty and staff;
- C. Collaborative research projects;
- D. Promotion of lectures, research, workshops, symposia, and other scholarly activities jointly developed by the universities.
  - a. All those arising from the Educational and Cultural Cooperation Agreement between the Government of the United Mexican States and the Government of the Republic of Hungary, signed in the city of Budapest, on the twenty-sixth day of October, nineteen hundred ninety-eight.

**III. SCOPE**

This Agreement may be in any appropriate academic field at either institution, subject to the prior approval of the administration of the host institution.

**IV. EXCHANGE OF STUDENTS**

- A. Students must meet the admissions requirements of the host institution. Each institution reserves the right to deny candidates. However, the host institution will endeavour to minimise such decisions by communicating its criteria and standards before the home institution selects its applicants. The following criteria have been set for all exchange

participants: students must have completed at least one year of study at the home institution prior to participation in the exchange; students must be in good academic standing, as reflected by a minimum GPA of 3.5 or the equivalent, and meet the minimum CEFR intermediate command of English (B2) language requirement.

- B. Each year during the term of this Agreement, each institution may send two (2) students to be enrolled at the other institution. Two students enrolling for one semester will be equivalent to one student enrolling for one year. The number of students may be modified by mutual Agreement and is to be balanced over a period of three years. Both institutions will review the program annually for an imbalance in student numbers.
- C. Exchange students may study at the host institution for one semester or one academic year, not to exceed (12) months. METU's academic year commences in September and ends in July of the following year (all the necessary information can be found here: <https://www.metubudapest.hu/incoming-exchange-students>). METU has two primary semesters that will apply to this exchange: The fall semester (Early September through late January) and the Spring semester (Early February through early July).
- UAEH's academic year commences in August and ends in July of the following year (all the necessary information you can find here: <https://uaeh.edu.mx/dri/>). The UAEH has two primary semesters that will apply to this exchange: the fall semester (early August to early December) and the spring semester (late January to early June).
- D. Students will be visiting students and will not be eligible for matriculation or degree status at the host institution. Exchange students shall pursue an academic program developed in consultation with the student's home institution.
- E. All students must carry health, emergency evacuation and repatriation insurance that is valid in the host country. Each institution undertakes to ensure that all students sent under this Agreement are adequately insured based on requirements set by the host institution.
- F. Students participating in the exchange program may register for housing at the host institution. Students must be registered as regular students at the home institution to participate. Students will pay tuition fees to the home institution. The student participants will pay all other expenses, including housing, insurance, meals, academic materials, international transportation, and personal expenses.
- G. Each institution will provide students with an orientation program, immigration advising, academic advising, support services, and housing assistance, as available to international students.

- H. Neither institution will deny participation to students based on race, colour, religion, national origin, sex, sexual orientation, creed, age, veteran status, or disability.
- I. Exchange students shall be subject to the rules and regulations of the host institution. They will also have the rights and privileges enjoyed by students at the host institution.

## V. EXCHANGE OF FACULTY

- A. Applicants for participation in the exchange will be selected by the home institution and will be subject to acceptance by the host institution.
- B. Lecturers and researchers will reciprocally visit the Universities to establish academic contacts, deliver lectures or participate in research activities within the framework of a program mutually determined by the Universities. Teaching course loads and faculty responsibilities will be in accordance with the established rules and practices of the host institution. The purpose of the exchange will determine the period of exchange.
- C. The duration of the faculty and staff exchanges that are not instructional shall be arranged as appropriate, in accordance with the established rules and practices of the host institution.
- D. The home institution will maintain their faculty/staff member on full salary and benefits for the period of exchange, provided the request is within the rules and regulations of the university. The host institution will supply office space, library privileges, technology linkage, and other facilities appropriate to the position at the host institution.
- E. Living and travel expenses shall be the responsibility of the participants.
- F. All faculty and staff shall be covered by health, emergency evacuation and repatriation insurance that is valid in the host nation. The cost of insurance will be paid by the participants or the home university, depending on the home university policy.
- G. Exchange personnel are subject to the laws of the host country, the rules and regulations of the host institution, and the cultural mores of the host nation.
- H. This Agreement pertains to exchange participants only, and does not include spouses or dependents.



**VI. OTHER ACTIVITIES**

- A. Both institutions agree to develop initiatives that are of mutual benefit to students, academic, and non-academic staff. These initiatives will be developed collaboratively and will be authorized by the appropriate administrators on each campus.
- B. Details of new initiatives will be negotiated by both parties, as the need arises.
- C. On the occasion of extra-curricular activities in sports and cultural affairs taking place in the Universities, efforts will be made for the exchange of student teams, especially in sports.

**VII. ADMINISTRATION OF THE AGREEMENT**

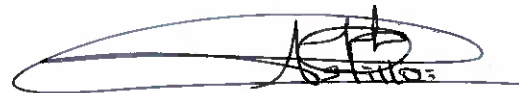
Each institution will appoint a liaison officer who shall be responsible for all matters concerned with this Agreement.

<p>The Primary Contact at METU is:          Dr. Péter Rada          Vice-Rector for International Affairs          Budapest Metropolitan University          1148 Budapest, Nagy Lajos király u 1-9          Hungary          Phone: +36 1 273 3090          prada@metropolitan.hu</p>	<p>The Primary Contact at UAEH is:          Mr. José Luis Sosa Martínez          Head of International Affairs and Academic          Exchange Office          Universidad Autónoma del Estado de          Hidalgo          Road Pachuca- Tulancingo km 4.5,          Carboneras          Mineral de la Reforma, Hidalgo          Phone: (01 771) 71 72 000 ext. 13311/13312          Jose Luis_sosa@uach.edu.mx</p>
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**VIII. DURATION, CONDITIONS AND MODIFICATIONS OF THIS AGREEMENT**

- A. This Agreement is effective upon the signature of the designated officials of each institution.
- B. This Agreement will be valid for five (5) years from the date of signature.
- C. It is intended that exchanges be reciprocal within a three-year period. Every effort will be made to maintain an exchange balance within a calendar year. Reciprocity shall be subject to periodic review by both universities. The absence of exchanges during any one calendar year is possible and does not nullify this Agreement.

- D. Both institutions may at any time review this Agreement and the actions taken under it and, by mutual Agreement, make any necessary modifications to it. All modifications must be made in writing and must be formally approved by both institutions.
- E. Either institution may terminate this Agreement with six (6) months' written notice. Exchanges planned or in progress when termination is instituted will be satisfactorily completed.
- F. The Agreement may be renewed by mutual consent of both parties, following an evaluation of all components of the program.



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**Prof. Dr. Kocziszky György**  
Rector  
Budapest Metropolitan University  
Date.

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**Dr. Octavio Castillo Acosta**  
Rector  
Universidad Autónoma del Estado de Hidalgo  
Date. June 20th 2024

